

Example Only: Community Grants Application Form

This is an example application form only. All applicants must complete their applications online. Please refer to: ripeforchange.org.au to access the online application form and to view the dates for the current funding round.

Ripe for
change.



ripeforchange.org.au

Delivered by

Please complete **all sections** of this form* to apply for a grant in the Ripe for Change Community Grants Program, which supports projects located in the Mornington Peninsula, Casey and Cardinia regions of Victoria.

Please read the Grant Guidelines before completing this application form, available from ripeforchange.org.au.

General information (example)

Organisation's registered name

Operating/trading name (if different)

Physical address (cannot be a PO Box)

Street address

Suburb

State

Postcode

Postal address (if different)

Street address

Suburb

State

Postcode

Email

Website

ABN / Incorporation number

Please select the option(s) that best describes you/your organisation

Registered
Not-For-Profit

Deductible Gift
Recipient (DGR)

Tax Concession
Charity (TCC)

Business

School/community
group

Individual

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Contact for application (example)

Title	First name	Surname	Position held
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Email	Phone no.	Mobile	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

What do you or your organisation do?

Provide a brief overview e.g. mission, objectives, major programs, number of paid staff and/or volunteers, engagement with other community groups (character limit: 1,500 or approx. 250 words)

Project information (example)

Project title

Grant amount requested (max. \$10,000 incl. GST unless you've received pre-approval to request more).

Project location(s)

Casey

Cardinia

Mornington Peninsula

1 Project 'elevator pitch'

The concise, captivating summary you'd provide someone if you had 30 seconds to 'sell' them on your project (character limit: 300 or approx. 50 words)



2 Tell us a bit more about your project and how you intend to use the grant?

Project description, where the project will take place, does it already exist or is this a new project, who will benefit, why your project is awesome (character limit: 2,400 or approx. 400 words)

3 Which Ripe for Change Impact Area(s) will your project address and how will it affect those Impact Area(s)?

For a detailed description of each Impact Area please visit ripeforchange.org.au

Please choose at least one Impact Area. If your project addresses more than one Impact Area, please number them in order of most impact, with one (1) being the Impact Area that is most applicable. **Note:** Only number the Impact Areas that are relevant to your project and leave the others blank. Please use the allocated space to describe how your project will address the Impact Area(s) e.g. key aims, expected outcomes and benefits (character limit: 3,000 or approx. 500 words total)

Healthy Natural Systems

Viable Enterprises



Health Equity Access

Galvanised and Engaged Movements

4 When will the project take place?

Please outline the expected start and finish date.

Start date (dd/mm/yyyy)

End date

or

Ongoing — if your project is ongoing, please explain how you plan to make it viable beyond the funding period (character limit: 1,800 or approx. 300 words)



5 How will you measure the impact of the project?

Please list **at least three (3)**, and up to six (6), measurable objectives that will guide your project outcomes, e.g. build a network of 35 farmers to engage in native revegetation, plant 200 trees, launch a campaign that engages 500 people in positive behaviour change.

Please note: The objectives you set will be used to track the outcomes of your project, however, if you receive a grant, we encourage you to record and discuss your failings just as much as your successes, they're often where the real learnings lie.

Objective 1

Objective 2

Objective 3

Objective 4

Objective 5

Objective 6

6 Are you aware of any groups/organisations delivering complementary work?

If so, who are they and do you have a relationship with them, any plans to collaborate (character limit: 2,400 or approx. 400 words)



7 Who is your target audience and how do you plan to reach them?

Please provide examples of how you have engaged with your target audience or how you intend to reach them. Describe relationships formed, communications plan, collaborations e.g. we will be working with local schools and have received letters of support from the Principal at three of the five schools we seek to work with (character limit: 2,400 or approx. 400 words)

8 Who will be leading the project?

Provide a brief work history of the project leader and any members integral to the delivery of the Project, including any relevant personal or professional experience in food system related work (character limit: 1,800 or approx. 300 words)



9 How do you plan to communicate the impacts of the project?

Please indicate any plans you have to communicate the outcomes, learnings and share the knowledge gained from your project – how and who to (character limit: 1,800 or approx. 300 words)

10 Your partnership wishlist

Being a place-based local Grants Program, our Grants Team has established many positive relationships in your region. Beyond simply granting money we hope to support increased collaboration and knowledge-sharing. If there are any groups, schools, councils etc., you wish you had better engagement with, who may be beneficial to the success of your project or who may benefit from your project, please provide detail here. You never know, we may be able to help!

1
2
3
4
5



Project budget (example)

Does the Ripe for Change grant amount requested cover the full project cost?

Yes No

Please complete the budget below. Income must equal expenditure, so if your project intends to generate income to support the project beyond the Grant then please include a 'retained income' field under 'other' in the expenditure column. **Note:** The budget lines auto-calculate so please round up to the nearest dollar (no decimal points) and do not include commas or spaces.

Income (incl. GST)		Expenditure (incl. GST)	
Amount requested from Ripe for Change	\$	Salaries and wages – please specify	\$
Grants (other) – please specify	\$		
	\$	Advertising, promotion, communications – please specify	\$
	\$		
Contributions (monetary – your organisation)	\$	Equipment hire/lease/purchase – please specify significant items and associated costs	\$
Fundraising and donations	\$		\$
In kind contributions* (e.g. 200 hours of volunteer support @ \$30/hr = \$6,000 in kind income)	\$	In kind*	\$
	\$		
Other income – please specify	\$	Other – please specify (e.g. venue hire, other goods and services)	\$
	\$		\$
	\$		\$
Total income	\$	Total expenditure	\$

*In kind contributions include donations of goods or services that you may receive towards a project. This includes volunteer support, donation of space/offices, materials or similar. For income and expenditure to match, your 'In Kind' fields must be the same across both columns (this will auto-populate).



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Note: Applicants are welcome to provide supporting documentation such as a short PowerPoint or video if it is felt this would strengthen their application. Supporting documentation can be uploaded when applicants submit their online application form".

